Policy originally adopted in March 2016
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Next review in March 2026
The policy is reviewed annually.

Approved by the Resolution of the Cabinet of Ministers
of the Republic of Uzbekistan No. 402 of June 23, 2020,
as amended by Resolution No. 338 of June 3, 2021,
and Resolution No. 833 of December 10, 2024

REGULATION

On the Procedure for Granting Recommendations to Women from Low-Income Families to Participate in the Selection Process and Admission to Higher Education Institutions within the Additional State Grant Quotas

of Tashkent State university of Uzbek Language and Literature

Chapter 1. General Provisions

1.1. Purpose of the Regulation

This Regulation establishes the procedure for granting recommendations to women from low-income families to participate in the selection process and admission to higher education institutions within the additional state grant quotas at Tashkent State University of Uzbek Language and Literature (hereinafter – TSUULL).

1.2. Scope of Application

This Regulation applies to:

1.2.1. Women from low-income families seeking to pursue higher education at TSUULL;

1.2.2. The TSUULL Registrar Office, which coordinates the process of receiving, verifying, and managing recommendation documentation;

1.2.3. The responsible university departments collaborating with the Committee on Family and Women's Affairs and other relevant government bodies.

Chapter 2. Eligibility Criteria

2.1. Categories of Eligible Applicants

A recommendation to participate in the selection process for higher education within the additional state grant quotas allocated to TSUULL shall be issued to women from low-income families who meet one or more of the following criteria:

2.1.1. Women from low-income families whose **average monthly total income per family member** does not exceed **0.527 times the minimum monthly wage** during the income assessment period;

2.1.2. Girls raised in **single-parent families**, meaning those whose father, mother, or both parents have passed away and who are in need of social protection;

2.1.3. Women whose **spouse has passed away** and who are raising minor children alone;

2.1.4. Women from low-income families with a **child with a disability**;

2.1.5. Girls from **socially vulnerable families**, where the mother is raising two or more children independently and living separately from relatives (including in rented accommodation);

2.1.6. Girls from families where **one or both parents are persons with first or second group disabilities**.

2.2. Recommendations shall be granted to all eligible applicants from low-income families who meet the criteria listed above.

Chapter 3. Application Procedure

3.1. Submission of Applications

3.1.1. Women from low-income families who wish to pursue higher education at TSUULL shall submit an **electronic application** through the official portal of the **District (City) Department of Family and Women's Affairs** at their place of permanent or temporary residence.

3.1.2. Applicants shall upload supporting documents confirming family income level, social status, and other required evidence as outlined in the annexes to this Regulation.

3.1.3. The **Registrar Office of TSUULL** shall provide consultation support, guidance, and assistance to applicants regarding the submission of electronic applications and the preparation of required documentation.

3.2. Review and Verification Process

3.2.1. Upon receipt of the electronic application, the **District (City) Department of Family and Women's Affairs** shall verify the applicant's eligibility in collaboration with local authorities and relevant agencies.

3.2.2. The **Registrar Office of TSUULL**, in coordination with the **Admissions Committee**, shall cross-verify applicant data through the university database to ensure authenticity and eligibility.

3.2.3. Verification outcomes are submitted to the **TSUULL Working Group on Student Social Support**, which oversees the institutional compliance of the selection process.

Chapter 4. Issuance of Recommendations

4.1. Documentation and Formalization

4.1.1. The recommendation for participation in the selection process is issued in accordance with the form provided in **Annex 1** to this Regulation.

4.1.2. Based on the final minutes of the working group meetings, recommendations shall be formalized by the **District (City) Departments of Family and Women's Affairs** and issued **electronically** through the **Committee on Family and Women's Affairs system**.

4.1.3. The TSUULL **Registrar Office** shall maintain a digital and paper copy of each recommendation received for record-keeping and audit purposes.

4.2. Validity and Duration

4.2.1. Each recommendation is valid for a period of **one (1) year** according to the scheme outlined in **Annex 2**.

4.2.2. Expired or previously used recommendations cannot be reused for subsequent admissions unless renewed by the issuing authority.

Chapter 5. Admission Process and Additional State Grant Quotas

5.1. Rights Granted by the Recommendation

5.1.1. The recommendation grants women from low-income families the **right to participate in the competition** for their **first chosen field of study** under the **additional 4% state grant quota** at TSUULL.

5.1.2. The recommendation **does not apply** to participation in the selection process for a **second or subsequent higher education degree**.

5.2. Determination of Additional Grant Quotas

5.2.1. The **additional state grant quotas** for women from low-income families (hereinafter referred to as “additional admission quotas”) are determined annually by the **State Commission for Admission to Educational Institutions of the Republic of Uzbekistan**.

5.2.2. This determination takes place within **two weeks after the adoption of the corresponding Presidential Decree** approving state admission parameters.

5.2.3. The TSUULL Registrar Office shall receive official notification of the quota allocation and ensure its transparent publication on the **university’s official website and information boards**.

Chapter 6. Institutional Coordination at TSUULL

6.1. Roles and Responsibilities

6.1.1. The **Registrar Office** serves as the central coordination unit responsible for implementing this Regulation, managing applicant data, and ensuring transparency in the recommendation and admission process.

6.1.2. The **Admissions Committee** collaborates with the Registrar Office to evaluate applicants under the additional grant quotas based on the criteria and recommendations provided.

6.1.3. The **Department for Family and Women’s Affairs Liaison at TSUULL** acts as a bridge between the university and the Committee on Family and Women’s Affairs to ensure smooth data exchange and procedural compliance.

6.2. Reporting and Monitoring

6.2.1. The Registrar Office shall prepare an **annual report** on the number of recommendations received, verified, and admitted under this program.

6.2.2. Reports shall be submitted to the **Rector's Office** and to the **Committee on Family and Women's Affairs** for review and policy evaluation.

6.2.3. All data shall be handled in compliance with the **Law on Personal Data Protection of the Republic of Uzbekistan**.

Chapter 7. Final Provisions

7.1. Validity and Implementation

7.1.1. This Regulation enters into force upon approval by the **Rector of TSUULL** and remains valid until superseded by a new revision or government directive.

7.1.2. Amendments to this Regulation may be introduced upon recommendation of the **Registrar Office**, the **Admissions Committee**, or the **Committee on Family and Women's Affairs**.

Official Note

This English version has been prepared for informational and institutional use. In the event of discrepancies or interpretation issues, the Uzbek version of the Regulation shall prevail as the official legal text.

Tap to see the official legal text: https://lex.uz/docs/-4866624

ANNEX 1

To the Regulation on the procedure for issuing recommendation letters to women and girls from families in need so that they can take part in the competition within the admission quotas based on additional state grants at higher education institutions, and for organizing their admission to study

RECOMMENDATION LETTER

for women and girls to take part in the competition within the admission quotas based on additional state grants at TSUULL

RECOMMENDATION LETTER **№ AA 000000**	**RECOMMENDATION LETTER** **№ AA 000000**
This recommendation letter has been issued to citizen _____ _____ga *(surname, first name, patronymic)* (_____) *(passport or ID card series and number)* It was issued on the basis of Order No. “ ” dated “ ” _____ 20_ of the Chairperson of the Committee of Family and Women of the Republic of Uzbekistan. Seal (M.O’.) _____ _____ _____ ___ (full name and signature of the official) 20___ “___”_____	This recommendation letter has been issued to citizen_____ *(surname, first name, patronymic)* _____ *(passport or ID card series and number)* It was issued so that the citizen can take part in the competition within the admission quotas based on the additional state grant. This grant is a four-percent quota allocated for women, over and above the generally established state-grant admission quotas of the republic’s higher education institutions. It was issued in accordance with Resolution No. “ ” dated “ ” _____ 20_ of the Cabinet of Ministers of the Republic of Uzbekistan. The recommendation letter was issued on the basis of Order No. “ ” dated “ ” _____ 20_ of the Chairperson of the Committee of Family and Women of the Republic of Uzbekistan. The recommendation letter is valid for one year from the date of issue. Committee of Family and Women of the Republic of Uzbekistan _____ _____ _____ _____ (full name) QR code (matrix barcode) 20___ “___”_____

(The text of Annex 1 is given as amended by Resolution No. 833 of the Cabinet of Ministers of the Republic of Uzbekistan dated 10 December 2024. Source: National Database of Legislative Information, 11.12.2024, No. 09/24/833/1016.)

ANNEX 2

To the Regulation on the procedure for issuing recommendation letters to women and girls from families in need so that they can take part in the competition within the admission quotas based on additional state grants at higher education institutions, and for organizing their admission to study

SCHEME

for women and girls to take part in the competition within the admission quotas based on additional state grants at TSUULL

Stage	Entities	Measures	Deadlines
Stage 1	Working groups of the district (city) Family and Women's Departments	1. Form a working group made up of representatives of the relevant responsible organizations under the district (city) Family and Women's Departments. 2. Receive electronically the applications of women and girls from families in need who have expressed a wish to study.	Every year, **from 30 May to 8 June**
Stage 2	District (city) Family and Women's Department	Review the applications, compile lists of women and girls recommended for a recommendation letter, and submit them to the Committee of Family and Women.	Every year, **by 10 June**
Stage 3	Committee of Family and Women	1. Approve the recommendation letters electronically on the basis of the submitted lists and enter them in the database. 2. Send the approved recommendation letters to all district (city) Family and Women's Departments.	1. Every year, **by 10 June** 2. Every year, **by 14 June**
Stage 4	Committee of Family and Women	Send the lists of women and girls who hold a recommendation letter to the State Testing Center.	Every year, **by 14 June**
Stage 5	District (city) Family and Women's Department	Ensure that the recommendation letters are delivered to the applicants.	Every year, **by 15 June**

(Annex 2 is given as amended by Resolution No. 833 of the Cabinet of Ministers of the Republic of Uzbekistan dated 10 December 2024. Source: National Database of Legislative Information, 11.12.2024, No. 09/24/833/1016.)